

BEAU CHENE HOMEOWNERS ASSOCIATION, INC.  
105 Beau Chene Blvd., Ste 100 Mandeville, LA 70471-0690  
www.bchoa.org  
985-231-6285 Fax 985-231-6286

### HOMEOWNERS REGISTRATION FORM

Welcome to the Beau Chene Community, which includes Marina Beau Chene. The Beau Chene Homeowners Association, Inc. (BCHOA) provides certain services to its property owners. In order to provide these services, the Association charges dues as listed below. The payments are due on the 1<sup>st</sup> of each month and will incur a late fee if received after the 15<sup>th</sup> of each month.

**\$165.00 per month for a developed lot - House or Condo**  
**\$53.24 per month for an undeveloped lot**

**Please complete the following form and return to our Main Office A.S.A.P.**

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Please **Print**:

Act of Sale (AOS) Date \_\_\_\_\_ Current Date \_\_\_\_\_

Lot or Condo No. \_\_\_\_\_

Beau Chene Address \_\_\_\_\_

**NAME** (As it appears on the property Deed) \_\_\_\_\_

SPOUSE'S NAME \_\_\_\_\_

Billing/Mailing ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone Nos. Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

Closing Attorney/Title Co. \_\_\_\_\_

Seller's Name (If known) \_\_\_\_\_

**BCHOA Dues Pro Rated at Act of Sale:** Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

*Please note: Dues are pro-rated by BCHOA as of the act of sale date unless notified differently by either the seller, purchaser, or closing attorney/title company.*

A payment booklet with your BCHOA acct# on each coupon is to be used when making your dues payments. **Statements are mailed ONLY to those owners whose account reflects an outstanding balance after the 15<sup>th</sup> of the month.**

Please note that your name and account number are on each coupon along with the date that each payment is due. Please notify our office promptly if there are address or name corrections to be made on your account. The coupon booklet has a gummed mailing label for the return of your payment. If you choose to prepay on your account, please send coupons for each month for which you are paying.

You may also use the **Direct Draft Form** to have the dues automatically taken from your account.

(03-16-12)